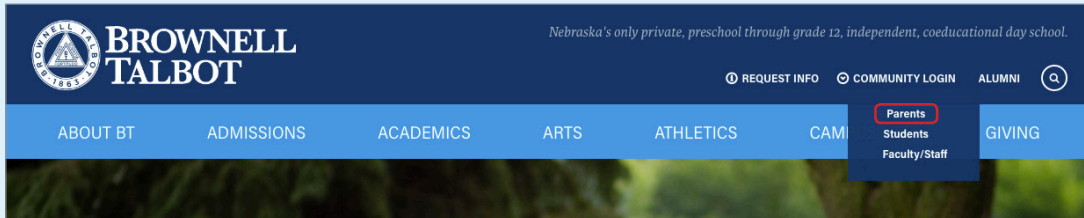


# Create a School Directory

In an effort to reduce paper waste and ensure that you have the most up-to-date contact information, BT does not print school directories. You are encouraged to use Veracross to access this information for students and their families. Creating an electronic directory is easy! Just follow these steps:

1

Go to the Parents portal on brownell.edu and log in using your Veracross account login.



## Login

This page is protected. Please log in to view this page.

Please provide your username and password to log in:

Username

robuchtman

Password

.....

LOGIN

[Forgot Username or Password](#)

[Create New Account](#)

Not sure what your username and/or password is? Click here.

2

In the left-hand navigation, click on the link for Veracross.

Parents Association

Boosters

Volunteer Opportunities

The BT Fund

Online Partners

Veracross

Directory

Family Connection

Raider Zone Resources

## Parents

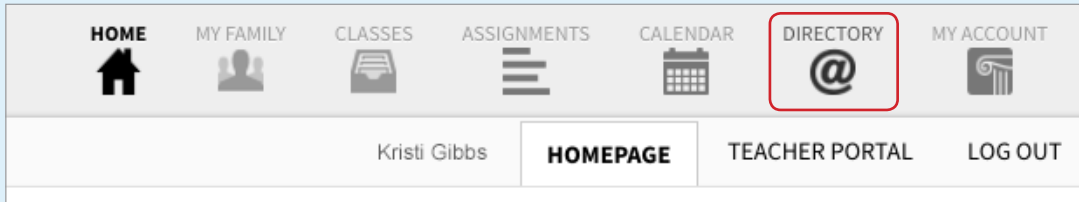
Brownell Talbot's parents are active partners in their children's education and have many opportunities to participate in school life and activities. This portal provides parents the resources needed to stay informed about campus news, volunteer opportunities, activities and events, and opportunities to connect with one another.

**HELPFUL LINKS**

- School Directory
- BT 101
- 2013-2018 Strategic Plan
- 2019-2020 School Calendar
- 2020-2021 School Calendar
- 2019-2020 Supply Lists
- Student/Parent Handbook
- Veracross Parent Portal Training

3

In the upper right-hand corner of the Veracross homepage screen, click on the Directory icon.



4

Select “download directory” to create a PDF of all school families organized alphabetically by student’s last name. You also have the option to create directories for individual grade levels.



5

In addition to creating your own directory, you can find a PDF version on brownell.edu within the Parents, Students, and Faculty/Staff portals under Helpful Links.

**Parents**

Brownell Talbot's parents are active partners in their children's education and have many opportunities to participate in school life and activities. This portal provides parents the resources needed to stay informed about campus news, volunteer opportunities, activities and events, and opportunities to connect with one another.

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